

Barcode scanning and pick list checking

Added: Version 4.01

Another way barcode scanning can be useful is in checking that goods picked off the shelf for distribution to a customer match what was on the pick list.

This is done when distributing goods to a customer on a customer invoice. When the preference to use barcode scanners is turned on (see [Barcode scanning preferences](#)), the customer invoice window for new or suggested status customer invoices has a new *Pick list check* button:

The screenshot shows the 'Customer invoice' window. At the top, there are fields for Name (Test Customer 01), Confirm date (30/09/00), Colour (Black), Invoice (2), Entry date (29/01/2019), Goods received ID (0), Status (nw), Entered by (user 1 (pass= user1)), and Store (General). Below these are icons for New line, Delete line(s), Backorders, History, Confirm, and Picklist Check (highlighted with a red box). The main table has columns: N..., Li..., Location, Item Name, Quan, Pack Size, Batch, Exp date, Sell Price, and Price exten. The table contains three rows of data. At the bottom, there are fields for Other charges, Item, Amount (0.00), Subtotal (4.00), 0 % tax (0.00), and Total (4.00). There are also checkboxes for Hold and Finalise, and buttons for OK & Next, Delete, and OK.

N...	Li...	Location	Item Name	Quan	Pack Size	Batch	Exp date	Sell Price	Price exten
1			test item 01	20	5	ds1g167		0.20	4.00
2	b1		Test item 02	15	1	uicp675	31/01/2020	0.00	0.00
3	a2		Test item 02	40	2	zxc'v67	30/04/2023	0.00	0.00

When you have finished adding lines to the customer invoice, you print the pick list in the normal way (see [Issuing goods to a customer \(customer invoices\)](#))

Check Pick list

Customer: Test Customer 01

Pick list for invoice Number: 2

Less scanned than on pick list ▼

More scanned than on pick list ▲

Same scanned as on pick list ✓

Not on pick list ✗

Pick list lines

Item name	Number of packs	Number scanned	Batch	Expiry	Status
test item 01	20	0	dsfgt67		▼
Test item 02	15	0	uispo675	31/01/2020	▼
Test item 02	40	0	zxc'v67	30/04/2023	▼

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Cancel OK

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