

Procedures

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<note>Internally, a procedure in HIS is treated like a service item in mSupply, so many of the same concepts apply - see [Items](#)</note>

The **Special > Show procedures** menu item allows you to track surgical and other procedures performed on patients. It brings up the following window:



The 'Find procedure...' dialog box has a blue title bar with a person icon and the text 'Find procedure...'. It contains several input fields and buttons. The first row has a dropdown for 'Item name', a dropdown for 'starts with', and an empty text box. The second row has a dropdown for 'and', a dropdown for 'category is' with 'Don't Care' selected, and a dropdown for 'department is' with 'Don't care' selected. At the bottom are three buttons: 'Complex Find', 'Cancel', and 'Find'.

After setting the parameters, and clicking on OK, it will either show the list of procedures:



The 'Procedure list...' window has a blue title bar with a person icon and the text 'Procedure list...'. It features a toolbar with icons for 'New item', 'Report', 'Set flags', 'Find', 'Order by', 'Print', 'Modify', 'Duplicate', and 'Customise'. Below the toolbar is a table with the following data:

Item Code	Item name	User 1	Flags
abcdef	New Procedure		

in which case, you can double-click on a procedure to view/edit it, or select *New item* to create a new one. Or, if there are no existing procedures, it will go straight to the *Add procedure* window:



The 'Add procedure...' dialog box has a blue title bar with a person icon and the text 'Add procedure...'. It contains several input fields and a checkbox. The 'Type' dropdown is set to 'service'. The 'Item code' field is empty. The 'Item name' field is empty. The 'Item price' field is set to '0'. The 'Price list' checkbox is unchecked.

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