26.20. Document registry

The document registry is for storing…something very mysterious for Open mSupply. We will divulge the secret soon…

View the current stored documents

To see a list of the currently stored documents, choose *Special>Show document registry…* from the menus. This window will open:



This shows a list of all the documents currently stored. If the list is long and you want to find a particular document then type something in the *Type here to search* field and the list will show only those documents with what you typed in their *Document type*.

The number in the bottom left of the window is in the format x/y where x is the number of documents displayed in the table and y is how many documents are stored altogether (i.e. displayed when nothing is entered in the *Type here to search* field.

Deleting a document

Select a document in the list by clicking on it and click on the **Delete** button. After confirmation the document will be deleted and will no longer be available for use.

Adding a document

Click on the **New** button and this window will open:



- **Document type:**
- **Category:**
- **Context:**
- **Name:**
- **Data schema:**
- **UI schema:**
- **Config:**
- **Data field:**

Click on the **OK** button to save your changes or the **Cancel** button to discard them.

Editing a document

Double-click on the document you want to edit in the table and the same window for adding a new document will open but populated with the selected document's details. Edit any of the details as required then click on the **OK** button to save your changes. Click on the **Cancel** button to discard your changes.

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