Price

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On checking the box for “Use customer price categories”, mSupply will activate the price categories.

Price Categories

By default all customers are assigned a price category of “A”

To assign a different category to a customer, choose Customers > Show customers... and find the customer entry. Then set the price category field to a different value

Here in the Preferences, you specify what percentage change to the default price will be made for each category.

For example, you might have a group of customers to whom you charge commercial prices, which are 20% above your normal price. Enter “20” in the “B” category field, then assign your private customers a price category of “B”

Ignore price categories for items supplied by these suppliers

Suppliers in this list will have no price category assigned to the items they supply. To add a supplier in this list, click the **Add supplier** button. A window will appear with a space to write the supplier's name. You can write the first character or two and press enter/return to bring up a list of suppliers that start with those letters. You can then select your chosen supplier from the list. To delete a supplier from the list, highlight it by clicking on it and then press the **Delete Supplier** button.

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