# 12.01. Configuring the Supplier Hub

The Supplier Hub is an intermediary service for requesting, sending and receiving stock between separate mSupply instances.

### **Server Settings**

. . .

Quotes Reports

To use the Supplier Hub, you first need to define the supplier hub URL - this is the URL to which the mSupply instances will be connecting. If you don't know what this should be, contact us at support@msupply.foundation.

Preferences...

This can be done through the Preferences window. Navigate to the Supplier Hub tab:

Names	mSupply Link Settings
Tender	
Reminders	URL
Patient Medication	
Drug Interactions	
Registration	
Printing	
OK and print	
Logo	
Dispensary mode	
HIS	
Backup	
Backup 2	
Email	
Server	
Customization	
Moneyworks	
FrontlineSMS	
eLMIS	
LDAP	
DHI52	
NHLMIS	
NHLMIS 2	
Stock	
Custom fields	
Barcode scanning	
Options	
mSupply Link	
Alternate Server	Const Of
Assets	Cancel OK
L	

In the **URL** field, enter the supplier hub url that you are using. Click OK to save these details.

## **Store Settings**

To use the supplier hub, you must register at least one store on your own mSupply instance as a Supplier Hub site. To do this, choose *Customer* > *Show customers* in the menus and find the store. Open the details window for the store by double-clicking on it. Click on the Supplier Hub tab on the left hand side:

•••		Ed	lit customer/supplier			
General Invoices Backorders	Test store mSupply Link Registration			Store:	Central Contraceptiv	i
Quotes Notes Contacts Group Purchase Orders Item List Requisitions Store Visibility Photo Custom data Log mSupply Link		Site Name Password		Register	<b>)</b>	
Tags						
				OK & Next	Cancel	ж

In the **Site name** and **Password** fields, enter the name and password that will have been supplied to you by Sustainable Solutions.

Finally, click on the **Register** button to register the site with the supplier hub. A message will be displayed as shown in the above screenshot if the registration is successful.

To interact with facilities on other mSupply installations, they must also be set up as a customer or supplier on your instance, and registered with the Supplier hub using the same process described above. However, this time only the site name needs to be entered: this must be the same site name as the one stored on the Supplier Hub (contact Sustainable Solutions if you are not sure):

• • •			Edit customer/supplier		
General Invoices Backorders	External Customer Hub Registration			Store: General	•
Quotes Notes Contacts Group Purchase Orders Item List Requisitions Store Photo Custom data Log Supplier Hub		Site Name	external_customer	Register	
				OK & Next Cancel	ОК

#### **Setting up Catalogs**

If you are a supplier site, you can define which goods a supplier hub site can order from you via catalogs. All master lists and local lists that you assign to a customer will be added to their Supplier Hub Catalog for your site. They will only be able to order these items from your site.

Master and local lists can be added through the editing window for the customer.

• • •				Ed	lit custo	omer/su	pplier				
General Invoices Backorders	External Customer								5	tore: General	•
Quotes	item lists attached to th	is name						Items		Default Order Days	0
Notes Contacts			-								
Group	• •		17	-				+	-	<b>1</b>	
Purchase Orders	Add master Add loca list list		rfrom D ter list	elete list				Add item	Delete Item(s)	Save Sort order	
Item List	114			Et							
Requisitions Store	List	Master list	Imprest	Stock Takes	Web	Price		ltem code		Item name	
Photo	Reproductive Health	1									
Custom data											
log											
Supplier Hub											
											_
							u.				
	Style	(	Output to				Orderin	g method			
	Sort by Group		O Printer		=			prest			
			Excel		Gener	ate		ocktakes			
									OK & Next	Cancel	OK

On the customer side, this will show up as a new local list for the supplier called 'Supplier Hub Catalog'. This is created by the supplier hub and does not need to be edited.

• • •				Ed	dit cust	omer/s	upplier				
General Invoices	External Supplier								s	tore: General	•
Backorders Quotes Notes	Item lists attached to th	is name						items		Default Order Days	0
Contacts Group Purchase Orders	Add master Delete li	Add master Delete list							Delete Item(s)	Save Sort order	
Item List Requisitions Store	List name Supplier Hub Catalog	Master list	Imprest	Stock Takes	Web	Price		ltem code		ltem name	
Photo Custom data Log	supplier Hub Catalog										
Supplier Hub											
	Style		Output to		5	1		g method			
			Excel		Gener	·		ocktakes			
									OK & Next	Cancel	ОК

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