# **12.01.** Configuring the Supplier Hub

The Supplier Hub is an intermediary service for requesting, sending and receiving stock between separate mSupply instances.

### **Server Settings**

. . .

Quotes Reports

Names Tender

Reminders Patient Medication

To use the Supplier Hub, you first need to define the supplier hub URL - this is the URL to which the mSupply instances will be connecting. If you don't know what this should be, contact us at support@msupply.foundation.

Preferences...

This can be done through the Preferences window. Navigate to the Supplier Hub tab:

mSupply Link Settings

URL

Drug Interactions			
Registration			
Printing			
OK and print			
Logo			
Dispensary mode			
HIS			
Backup			
Backup 2			
Email			
Server			
Customization			
Moneyworks			
FrontlineSMS			
eLMIS			
LDAP			
DHI52			
NHLMIS			
NHLMIS 2			
Stock			
Custom fields			
Barcode scanning			
Options			
mSupply Link			
Alternate Server			
Assets		Cancel	OK

In the **URL** field, enter the supplier hub url that you are using. Click OK to save these details.

## **Store Settings**

To use the supplier hub, you must register at least one store on your own mSupply instance as a Supplier Hub site. To do this, choose *Customer > Show customers* in the menus and find the store. Open the details window for the store by double-clicking on it. Click on the *Supplier Hub* tab on the left hand side:

• • •		E	dit customer/supplier			
General Invoices	Test store			Store:	Central Contraceptiv	i
Backorders Quotes Notes Contacts Group Purchase Orders Item List Requisitions Store Visibility Photo Custom data Log mSupply Link Taos	insupply Link Registration	Site Name Password		Register		
				OK & Next	Cancel	OK

In the **Site name** and **Password** fields, enter the name and password that will have been supplied to you by Sustainable Solutions.

Finally, click on the **Register** button to register the site with the supplier hub. A message will be displayed as shown in the above screenshot if the registration is successful.

To interact with facilities on other mSupply installations, they must also be set up as a customer or supplier on your instance, and registered with the Supplier hub using the same process described above. However, this time only the site name needs to be entered: this must be the same site name as the one stored on the Supplier Hub (contact Sustainable Solutions if you are not sure):

• • •			Edit customer/supplier		
General Invoices Backorders	External Customer Hub Registration			Store: General	•
Quotes Notes Contacts Group Purchase Orders Item List Requisitions Store Photo Custom data Log Supplier Hub		Site Name	external_customer	Register	
				OK & Next Cancel	ОК

#### **Setting up Catalogues**

If you are a supplier site, you can define which goods a supplier hub site can order from you via catalogues. All master lists that you assign to a customer will be added to their Supplier Hub Catalogue for your site. They will only be able to order the items on those lists from you.

Master lists can be added through the editing window for the customer.

				EC	lit custo	omer/su	pplier				
ieneral nvoices lackorders	External Customer								S	tore: General Default Order Days	•
Juotes	item lists attached to th	is name						items			
ontacts	٠		17	-				•	-	5	
urchase Orders	Add master Add loca list list	al Copy mast	r from D er list	lelete list				Add item	Delete Item(s)	Save Sort order	
lequisitions	List name	Master list	Imprest	Stock Takes	Web	Price		item code		Item name	
hoto Custom data	Reproductive Health	1									
og upplier Hub											
	Style	(	Output to				Orderin	g method			
	Sort by Group		Printer Excel		Gener	ate	O lim	prest ocktakes			
									OK & Next	Cancel	OK

On the customer side, this will show up as a new masterlist for the supplier called *Supplier Hub Catalog*. This is created by the supplier hub and does not need to be edited.

• • •				Ed	dit cust	omer/s	upplier				
General Invoices Backender	External Supplier								51	tore: General	•
Quotes Notes	Item lists attached to th	is name						ltems		Default Order Days	0
Contacts Group Purchase Orders	Add master Delete li list	st						Add item	Delete Item(s)	Save Sort order	
Requisitions Store	List name	Master list	Imprest	Stock Takes	Web	Price	Ш	ltem code		Item name	
Photo Custom data Log Supplier Hub	Supplier Hub Catalog										Ξ
	Style Sort by Group		Dutput to Printer Excel		Gener	) ate	Orderin Im Sto	g method prest ocktakes			
									OK & Next	Cancel	ок

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