3.03. Opening the example data file

You will have two icons on your desktop - double-click the **mSupply** icon.

If you are opening mSupply® for the first time, the program should automatically open the example data file.

The full path to the data file is displayed, along with other useful information by choosing **Menu >Help>About mSupply**:

If you have already been using mSupply® and have another data file open, but would like to open the example data file for use with this tutorial, then you can use the mSupply® menu **File > Open data file… **to open the example data file. In Windows, by default the example data folder is stored inside **c:/mSupply/database/**; navigate to the location and open the data file.

If you have chosen a different location from the one suggested by the installer, the example folder will be in your chosen location.

A password entry window is presented as mSupply® opens up a data file. The message panel informs the user that the example data base is in use.

The **“User 1” (pass= “user1”)** entry should be highlighted, but if it is not, it should be selected. Enter “user1” (without the quotes) at **2.Enter your password**.

The **Choose store ….** . drop-down list will display **General**, and the **Choose login mode …** drop-down list will display **Store** - these should not be changed. Click the **OK** button. After you have logged on, the Navigator screen appears:

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