

Barcode scanning and stocktaking

Added: Version 4.01

During a stocktake, it is possible to save a lot of time and increase accuracy by using barcode scanners to scan stock instead of manually counting it.

Create a stocktake in the usual way (see [Stocktakes](#) for details). The stocktake window is exactly the same as when not using barcode scanners, except that the item filter has changed to be a location filter:

Stock take sheet...

Description: 28/01/2019 Stock take
 Comment:
 Stock take date: 28/01/2019
 Stock take number: 5
 Stock take entered date: 28/01/2019
 Stock take status: sg

Scanning for location: a1

General Log

| Line number | Location | Item code | Item name | Batch | Expiry | Snapshot number of packs | Pack Size | Counted number of packs |
|-------------|----------|-----------|--------------|-----------|------------|--------------------------|-----------|-------------------------|
| 1 | a1 | test01 | test item 01 | rtvu65478 | 31/05/2024 | 2000 | 1 | 0 |
| 5 | a1 | test01 | test item 01 | BLA7J71 | 30/09/2020 | 2250 | 1 | 0 |
| 6 | a1 | test01 | test item 01 | cla7J71 | 30/09/2020 | 200 | 1 | 0 |

☐ Locked
 Save Sort order
 OK OK & Next

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Permanent link:

https://docs.msupply.org.nz/barcode_scanning:stocktaking?rev=1548695817

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