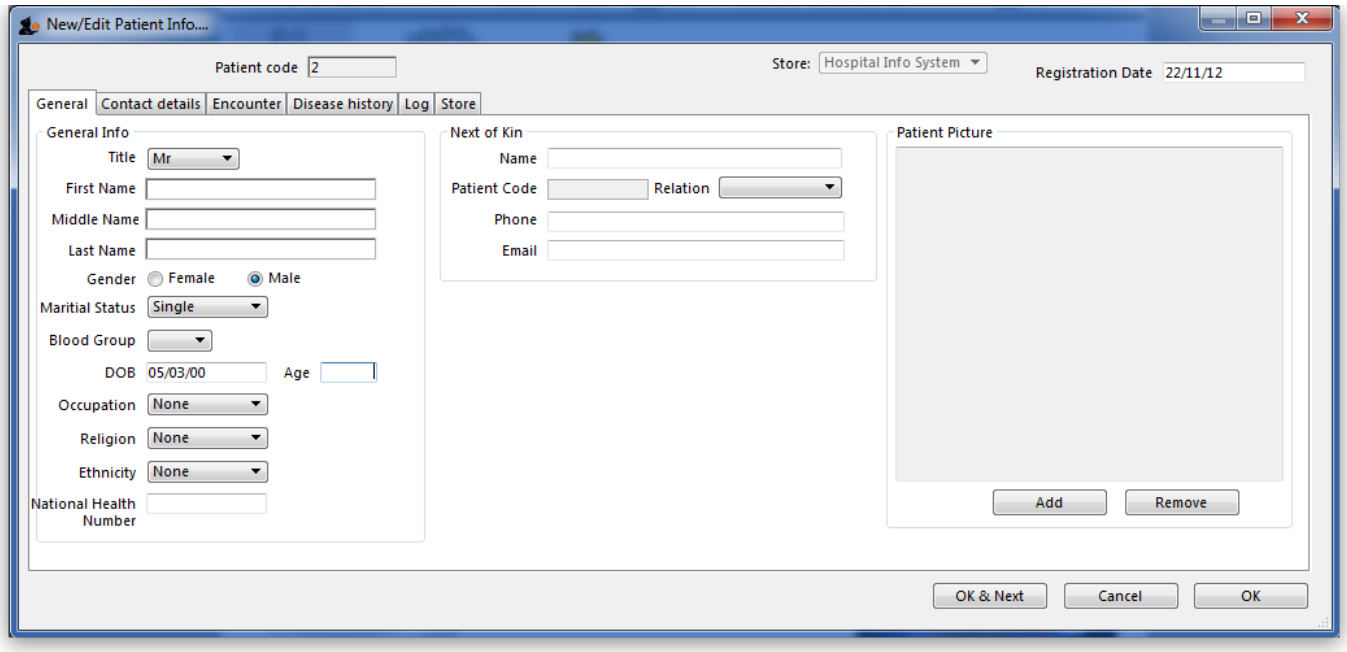
Patients

*

Adding a new patient

Choose **Patient > New Patient**, or click the *New Patient* button on the navigator. This will show the following window:

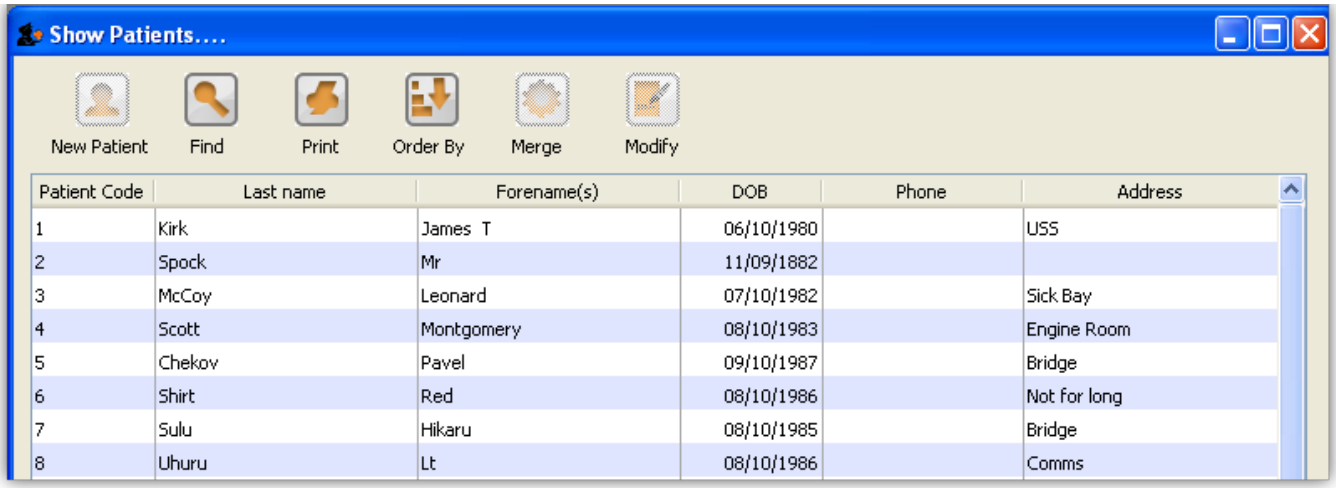


Most of the fields are self-explanatory..

- First & last name (mandatory)
- Next of Kin
  - Here you can link a patient to another existing patient.
  - Type the last name then a comma, then the first name (or part thereof), and press tab. A list of matching names will be shown. Double-click on a name to select that person.
- Patient Picture
  - You can add a patient picture by clicking the *Add* button.
- Address and other contact details can be entered on the *Contact details* tab.

Showing and modifying patients

Choose **Patient > Show Patients** , or click the *Show Patients* button on the navigator.

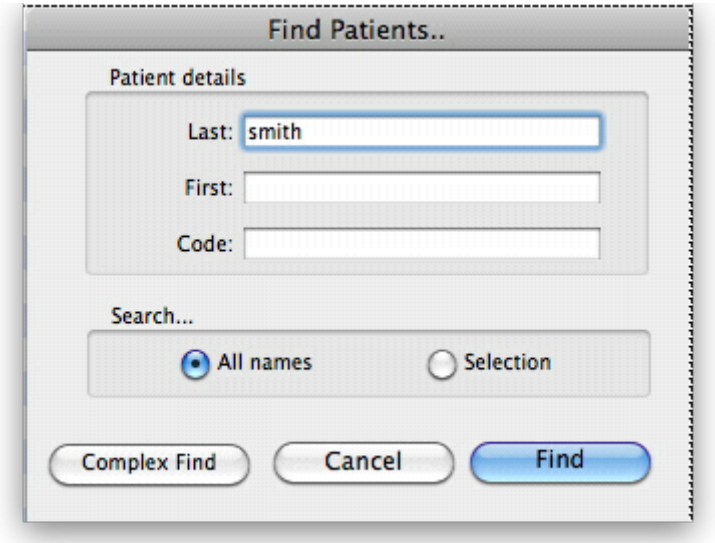


Patient Code	Last name	Forename(s)	DOB	Phone	Address
1	Kirk	James T	06/10/1980		USS
2	Spock	Mr	11/09/1882		
3	McCoy	Leonard	07/10/1982		Sick Bay
4	Scott	Montgomery	08/10/1983		Engine Room
5	Chekov	Pavel	09/10/1987		Bridge
6	Shirt	Red	08/10/1986		Not for long
7	Sulu	Hikaru	08/10/1985		Bridge
8	Uhuru	Lt	08/10/1986		Comms

To edit or view a patient's details, double-click on their name in the list.

Finding patients

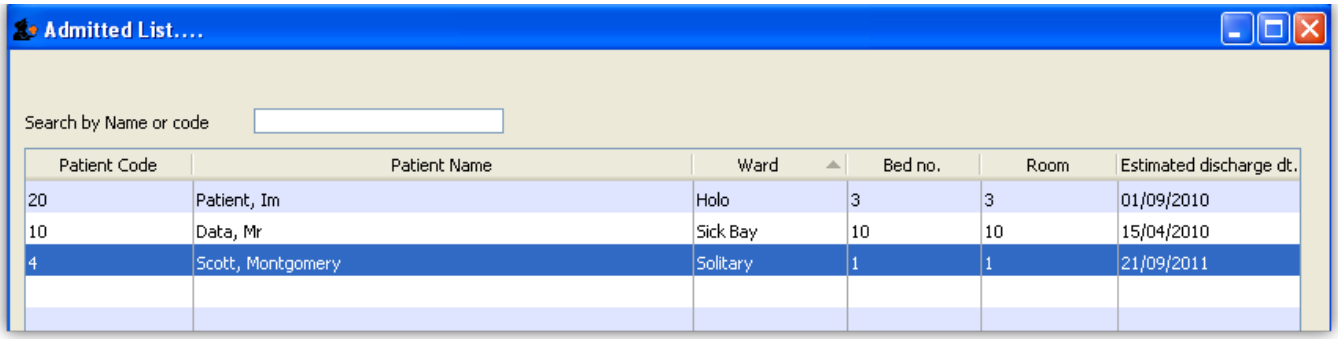
Click the *Find* button, and a small window is shown:



Type as much of the Last name, First name or Code as you know, and matching patients will be shown. Note that you can search all patients or restrict your search to only those in the already displayed list (the selection).

Showing current admissions

You can also select **Patient > Admitted** to show a list of currently admitted patients.



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