

19.05. Patients

Adding a new patient

Choose **Patient > New Patient**, or click the *New Patient* button on the navigator. This will show the following window:

The screenshot shows a software window titled "New/Edit Patient Info...". It features a tabbed interface with "General", "Contact details", "Encounter", "Disease history", "Log", and "Store". The "General" tab is selected. At the top, there's a "Patient code" field with the value "2", a "Store" dropdown set to "Hospital Info System", and a "Registration Date" field with "22/11/12". The "General Info" section contains fields for "Title" (Mr), "First Name", "Middle Name", "Last Name", "Gender" (radio buttons for Female and Male, with Male selected), "Marital Status" (Single), "Blood Group", "DOB" (05/03/00), "Age", "Occupation" (None), "Religion" (None), "Ethnicity" (None), and "National Health Number". The "Next of Kin" section has fields for "Name", "Patient Code", "Relation", "Phone", and "Email". The "Patient Picture" section includes a large empty box and "Add" and "Remove" buttons. At the bottom right are "OK & Next", "Cancel", and "OK" buttons.

Most of the fields are self-explanatory..

- First & last name (mandatory)
- Next of Kin
 - Here you can link a patient to another existing patient.
 - Type the last name then a comma, then the first name (or part thereof), and press tab. A list of matching names will be shown. Double-click on a name to select that person.
- Patient Picture
 - You can add a patient picture by clicking the *Add* button.
- Address and other contact details can be entered on the *Contact details* tab.

Showing and modifying patients

Choose **Patient > Show Patients** , or click the *Show Patients* button on the navigator.



| Patient Code | Last name | Forename(s) | DOB | Phone | Address |
|--------------|-----------|-------------|------------|-------|--------------|
| 1 | Kirk | James T | 06/10/1980 | | USS |
| 2 | Spock | Mr | 11/09/1882 | | |
| 3 | McCoy | Leonard | 07/10/1982 | | Sick Bay |
| 4 | Scott | Montgomery | 08/10/1983 | | Engine Room |
| 5 | Chekov | Pavel | 09/10/1987 | | Bridge |
| 6 | Shirt | Red | 08/10/1986 | | Not for long |
| 7 | Sulu | Hikaru | 08/10/1985 | | Bridge |
| 8 | Uhuru | Lt | 08/10/1986 | | Comms |

To edit or view a patient's details, double-click on their name in the list.

Finding patients

Click the *Find* button, and a small window is shown:



Find Patients..

Patient details

Last:

First:

Code:

Search...

☒ All names ☐ Selection

Type as much of the Last name, First name or Code as you know, and matching patients will be shown. Note that you can search all patients or restrict your search to only those in the already displayed list (the selection).

When you have a list of patients you can double-click on one to view the patient's details which will display up the following window:

New/Edit Patient Info...

Patient code: 2 Store: Hospital Info System Registration Date: 22/11/12

General Contact details Encounter Disease history Log Store

General Info

Title: Mr

First Name:

Middle Name:

Last Name:

Gender: ☐ Female ☒ Male

Marital Status: Single

Blood Group:

DOB: 05/03/00 Age:

Occupation: None

Religion: None

Ethnicity: None

National Health Number:

Next of Kin

Name:

Patient Code: Relation:

Phone:

Email:

Patient Picture

Add Remove

OK & Next Cancel OK

Click on the different tabs to view different details. Note that on the *Encounters* tab you can double-click on the encounters shown to get their details.

Showing current admissions

You can also select **Patient > Admitted** to show a list of currently admitted patients.

Admitted List...

Search by Name or code:

| Patient Code | Patient Name | Ward | Bed no. | Room | Estimated discharge dt. |
|--------------|-------------------|----------|---------|------|-------------------------|
| 20 | Patient, Im | Holo | 3 | 3 | 01/09/2010 |
| 10 | Data, Mr | Sick Bay | 10 | 10 | 15/04/2010 |
| 4 | Scott, Montgomery | Solitary | 1 | 1 | 21/09/2011 |
| | | | | | |

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