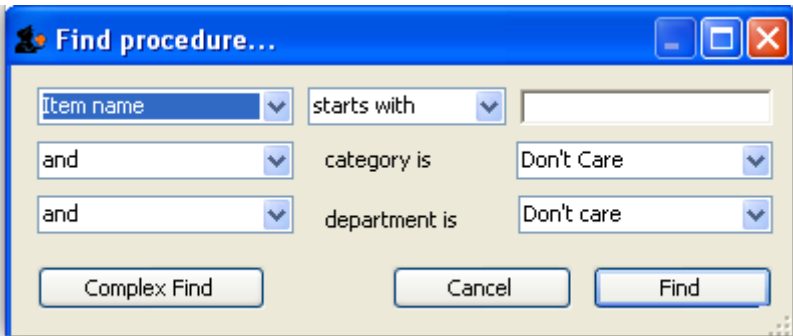


Procedures

*

<note>Internally, a procedure in HIS is treated like a service item in mSupply, so many of the same concepts apply - see [Items](#)</note>

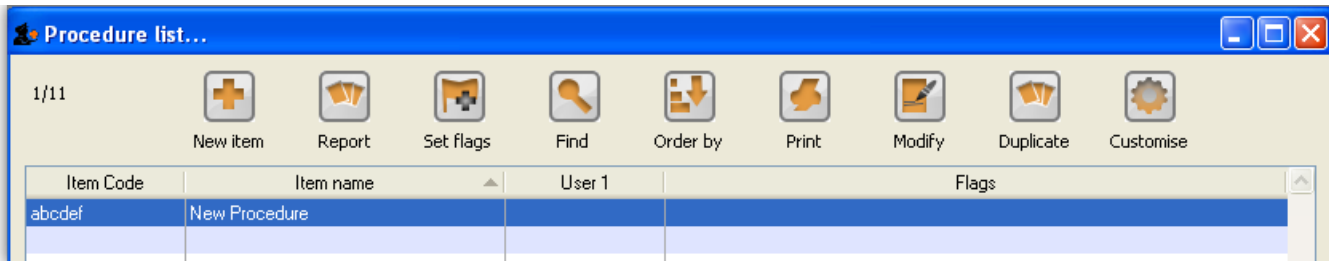
The **Special > Show procedures** menu item allows you to track surgical and other procedures performed on patients. It brings up the following window:



The 'Find procedure...' dialog box contains the following fields and controls:

- Item name: dropdown menu
- starts with: dropdown menu
- and: dropdown menu
- category is: dropdown menu (set to 'Don't Care')
- and: dropdown menu
- department is: dropdown menu (set to 'Don't care')
- Buttons: 'Complex Find', 'Cancel', 'Find'

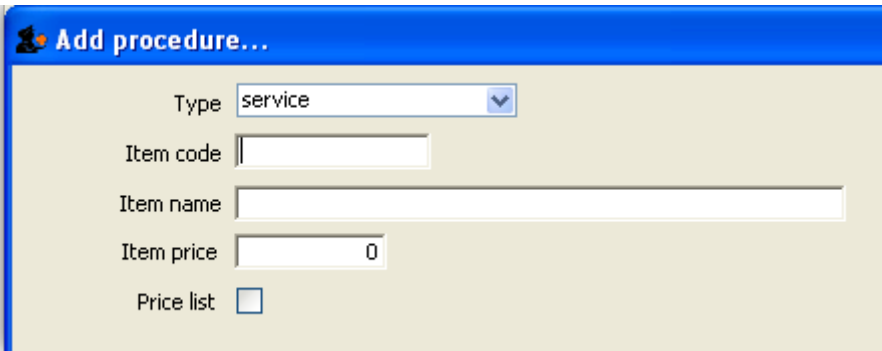
After setting the parameters, and clicking on OK, it will either show the list of procedures:



The 'Procedure list...' window displays a toolbar with icons for New item, Report, Set flags, Find, Order by, Print, Modify, Duplicate, and Customise. Below the toolbar is a table with the following data:

| Item Code | Item name | User 1 | Flags |
|-----------|---------------|--------|-------|
| abcdef | New Procedure | | |

in which case, you can double-click on a procedure to view/edit it, or select *New item* to create a new one. Or, if there are no existing procedures, it will go straight to the *Add procedure* window:



The 'Add procedure...' dialog box contains the following fields and controls:

- Type: dropdown menu (set to 'service')
- Item code: text input field
- Item name: text input field
- Item price: text input field (set to '0')
- Price list: checkbox (unchecked)

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