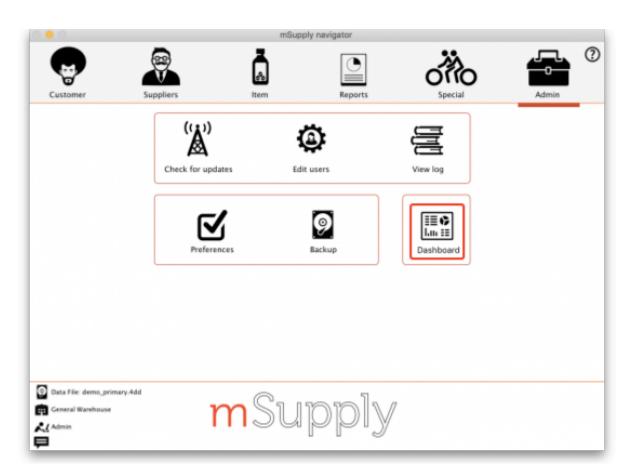
## 16.18. Exporting to the dashboard

Function added: mSupply version 4.04.00

This information is for sending data from your mSupply database to the mSupply dashboard database. The dashboard has a separate database so that its use does not slow down or interfere with your use of mSupply.

To access Dashboard export settings (administrators only), click on the *Admin* tab of the Navigator and click on the **Dashboard** icon:



Click on the **Export Settings** tab and you will see this window:

Last update: 2021/04/28 import\_and\_export:export\_to\_dashboard https://docs.msupply.org.nz/import\_and\_export:export\_to\_dashboard?rev=1619603784 09:56

	Dashboard	Reports Dath	oard Tab	xport Settings	1
	Dashboard	Reports Dashu	oard lab	xport settings	
Postgres Server					
Server	localhost				
Port	5432				
Port	3432				
User	postgres				
	product and a second se				
Password					
Password					
Password Database Name	dashboard				Test connection
					Test connection
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		aii 🗌	/None		Test connection
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Database Name			/None kort		Next scheduled export:
Database Name	dashboard Table				
Database Name	dashboard Table abbreviation				Next scheduled export: 15/06/20 9:27 AM
Database Name	dashboard Table abbreviation account				Next scheduled export:
Database Name	dashboard Table abbreviation account Admitted_from aggregator asset				Next scheduled export: 15/06/20 9:27 AM Force full export
Database Name	dashboard Table abbreviation account Admitted_from aggregator				Next scheduled export: 15/06/20 9:27 AM Force full export (next export only)
Database Name	dashboard Table abbreviation account Admitted_from aggregator asset				Next scheduled export: 15/06/20 9:27 AM Force full export
Database Name	dashboard Table abbreviation account Admitted_from aggregator asset asset asset_ asset_ asset_ asset_ asset_ asset_ asset_				Next scheduled export: 15/06/20 9:27 AM Force full export (next export only) Default
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Database Name	dashboard Table abbreviation account Admitted_from aggregator asset asset_condition asset_location asset_location asset_status				Next scheduled export: 15/06/20 9:27 AM Force full export (next export only) Default
Database Name	dashboard Table abbreviation account Admitted_from aggregator asset asset_condition asset_location asset_location asset_status				Next scheduled export: 15/06/20 9:27 AM Force full export (next export only) Default

Once Dashboard is enabled and the correct Postgres settings entered, there will be an automatic (scheduled) export every 24 hours. The next scheduled export is shown in the *Next scheduled export* field.

To perform an immediate (manual) export:

- Check the boxes to choose the data you want to manually export to the dashboard (check the **All/None** box to choose all options or click the **Default** button to restore to default selections)
- Click the **Export** button
- Enter the authorisation code
- Click OK

By default, **transaction** and **requisition** data is only exported incrementally — that is, only transactions and requisitions that are new or have been changed since the last export are exported, which saves a substantial amount of time in the export process. All other tables are re-exported from scratch each time.

In order to force a *full* export of transactions and/or requisitions, select the **Force full export** checkbox before a manual export, or leave it checked and exit (OK) to cause a full export on the next scheduled export. The full export will only happen *once* — the option will be automatically turned off for subsequent exports.

## Previous: 17.23. Exporting assets || Next: 18. Tenders

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