

## 4.13. Prices in mSupply

mSupply has many different mechanisms for altering the sell price of items in invoices depending on many things. Below in this article:

- Item Margins
- Per customer price lists

Elsewhere:

- [Customer price categories](#)
- [Catalogue Price](#)
- [Program pricing 12 month average](#)
- [Patient list pricing](#)

Customisations for certain clients (give us details of your situation, and we may be able to extend the functionality to your needs). Ask about:

- Unified selling price (built off Catalogue Price)
- Weighted Average Price (Built off Catalogue Price and similar to below two)
- Price averaging derived across supplied cost prices at each store
- Price averaging derived by the central warehouse applied to master list

### Pricing With Default Settings

There are two key values associated with all stock and invoice lines:

- Cost price: this is simply the price that the store paid the supplier for the goods.
- Sell price: this is recorded price that is expected for the goods to be sold to customers at. There are many pricing strategies that modify or override this value throughout mSupply which we'll detail below.

#### 1. Purchase Order (PO)

At the first instance, stock is often introduced into the supply chain via a purchase order. Each item ordered will have a price per pack which is carried through the next steps.

**Edit Purchase order**

Order num: 18      Name: Camelbak Referral Hospital (Store)      Colour: Black

Confirm date: 17/09/2024      Reference:      Status: cn

Requested delivery: 00/00/00      Store: General Warehouse

General   Details   Goods Received   Supplier Invoices   Log   Location   Custom data   Documents

New line   Delete lines   Update EDD   Print   Confirm   Category: None   Info

Show all lines   Currency: AUD   Forex rate: 0.7783

Line	Item code	Item	No. of packs	Pack...	Orig. Qty	Adj. Qty	Tot. received	Stock on hand	On Order	Cust. b/odrs	Price Ext	Requested...	Expected...	Stor
1	201116	Bandage W.O.W....m wide x 5m roll	100	12	1200	1200	1200	5532	0	0	4,750.00			Ge.

Supplier discount

Percentage: 0      Discount amount: 0.00

Estimated subtotal: 4,750.00

Estimated cost after discount: 4,750.00

Locked       Auto calc usage

Finalise order       Authorise

OK & Next      Delete      OK

Note in this instance, the supplier uses the currency AUD. Our system is using USD. This Forex (Foreign exchange) rate will be used later.

## 2. Goods Receipt (GR)

Next a user would create a Goods Receipt linked to this Purchase Order in order to accept the physical stock arriving. They'd add the lines from the original PO and enter the verified count of items into the GR. Finalising this GR will create a Supplier Invoice.

### Edit Goods Received...

Supplier:  Store:

Received date:  Tender reference:

Supplier reference:

Comment:

Goods received: 6  
Created by: Admin  
Modified by: Admin  
Entry date: 17/09/2024  
[Purchase order: 18](#)  
[Supplier Invoice: 12](#)  
Status: fn

Print goods receipt

Line	Location	Item code	Item name	Batch	Exp date	Pack Size	Quan
1	A1	201116	Bandage W.O.W. 15cm wide x 5m roll			12	100

Finalise

### 3. Supplier Invoice (SI)

A Supplier Invoice is automatically created by the GR of the previous step. This invoice, also known as a transaction, is used to record the ledger of the stock entering the mSupply stock system.

### Supplier Invoice

Name: Camelbak Referral Hospital (Store) | Confirm date: 17/09/2024 | Colour: Black

Their ref: camelrefhosp | Invoice number: 12

Comment: Goods received: 6 | Category: None | Entry date: 17/09/2024

Status: cn

Goods received: 6

Purchase order: 18

Requisition: 0

Entered by: Admin

Store: General Warehouse

Lo...	Item code	Item Name	Qty	Pack	Batch	Expiry	Manufacturer	Cost Price	Sell Price	Price extension
1	A1	201116	Bandage W.O.W. 15cm wide x 5m roll	100	12		Aspen M...I Devices	36.96	36.96	3,696.93

Other charges: Item(s): | Amount: 0.00

Subtotal: 3,696.93 | % Tax: 0.00

Total: 3,696.93

Hold  | Finalise  | Export batch: 0 | Margin: 0.00

Buttons: OK & Next, Delete, OK, Print

At this point the user has an opportunity to adjust cost and sell price.

### Add/edit supplier invoice line

Item: Bandage W.O.W. 15cm wide x 5m roll | 201116

Received quantity: 100 | Invoice quantity: 0

Pack size: 12 Roll | Invoice pack size: 0

Total quantity: 1,200.00 | Invoice total quantity: 0.00

Batch: | Location: A1

Expiry: 00/00/00 | Volume per pack: 0 m3

Weight per pack: 0 kg

Adjusted local cost: 36.96 | % Margin: 10 | Sell price: 40.67

Price per pack (AUD): 47.50 | Price extension (USD): 3,696.92

Manufacturer: Aspen Medical Devices

Buttons: Cancel, OK, OK & Next

Note:

- The currency exchange rate has been applied (and can be further edited).
- There is an opportunity to apply a margin. It has been set to 10%. (there are multiple places in mSupply to configure default margins)
- A sell price per pack is first recorded here. It is 10% higher than the cost price. It can be further edited manually.

Once finalised this will be available as stock in mSupply

### 4. Checking introduced stock

TODO items > stock

### 5. Customer Invoices

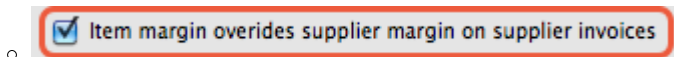
TODO customer invoices

### 6. Patients

## Item Margins

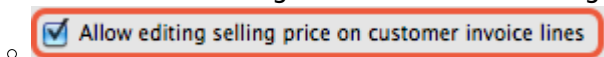
The price you charge customers for your goods is, of course, very important. mSupply provides you with several different ways to set the selling price of your goods. Here they are:

- Each supplier has a margin field that determines how much to add on to the cost price when buying from that supplier
- Each item has a margin field that determines how much to add on to the cost price when buying that item
- There is a preference ( **File > Preferences > Invoices 1** ) which controls how these 2 margins relate:

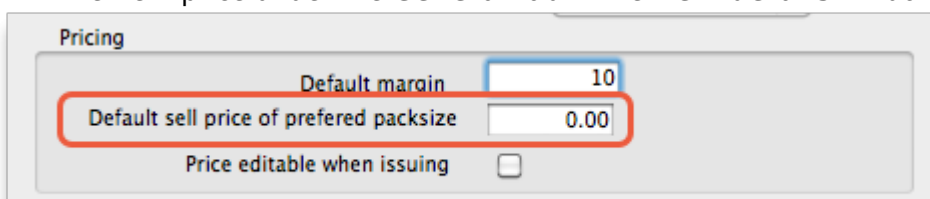


- If this preference is ticked then the item margin will be used instead of the supplier margin. If it is unchecked then the supplier margin will be used instead of the item margin.

- You can set custom margins for each customer group ( **File > Preferences > Invoices 2** )



- You can fix the item price under the **General** tab in the **Item details** window.



- Note that setting an item price here will set the price of **new stock** as you receive. It will

not affect the price of existing stock- you can change existing prices if you have permission to do so by viewing an item and going to the "Stock" tab.

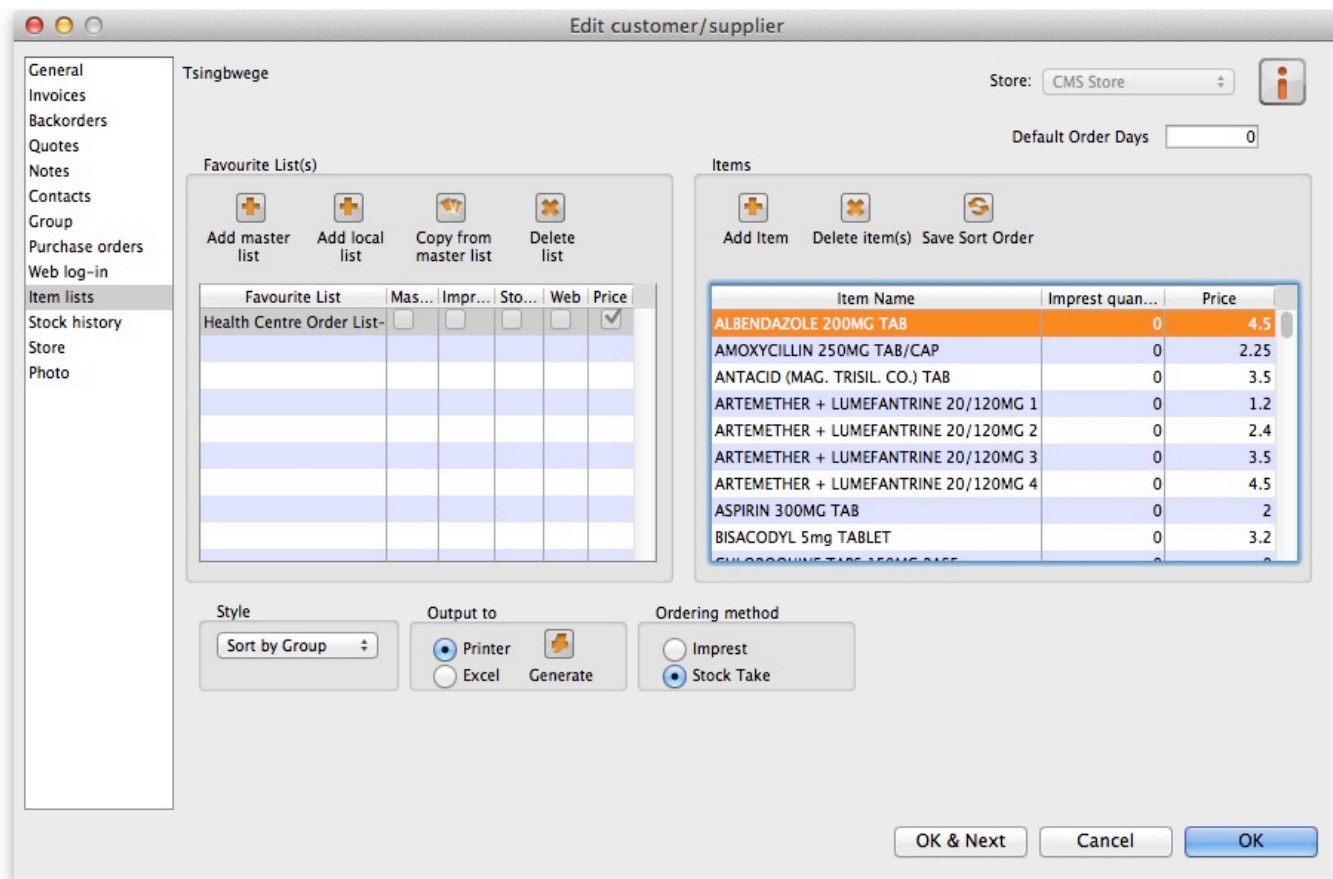
- You can set item prices when setting up a data file by importing an item list. (see below)

## Per customer pricing

Updated: version 3.12

Alternatively, individual prices can be set for each customer. This can be done in the **Edit Customer/Supplier** window which you can find by:

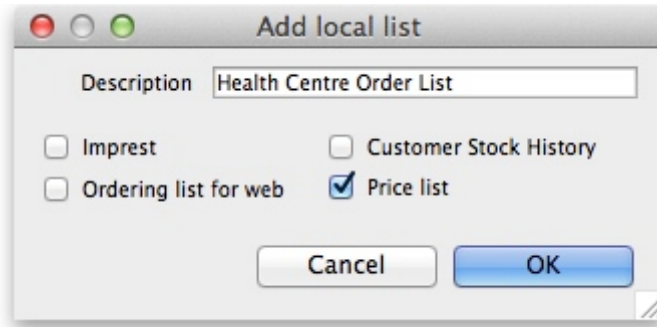
- going to the **Customer** tab of the Navigator
- click on the **Show Customers** button
- find the customer you wish to customise prices for
- double click the customer line
- choose the **Item Lists** tab (see below)



To customise the pricing, add a list to the **Favourite Lists** column (either by clicking **Add master list**, **Add local list** or **Copy from master list**) or edit an existing list by double-clicking on it. Check the **Price list** checkbox from the window that comes up and any other checkboxes that you require.



- You only need the Price list check box marked to customise prices
- Only one list per customer can be price customised



Make sure the list is selected and then go to the **Items** section of the window. Enter the corresponding prices that you would like to assign to each item for that customer by clicking on the item and then clicking on the price ("0" by default). You can also add items to the list by clicking **Add item** and entering the item name and the price in the window that appears. The customer will now be charged the prices set in the list instead of any other price set.

Previous: [4.12. Managing item access with Departments](#) | | Next: [4.14. Repacking items](#)

From:

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Last update: **2024/09/17 06:13**

