
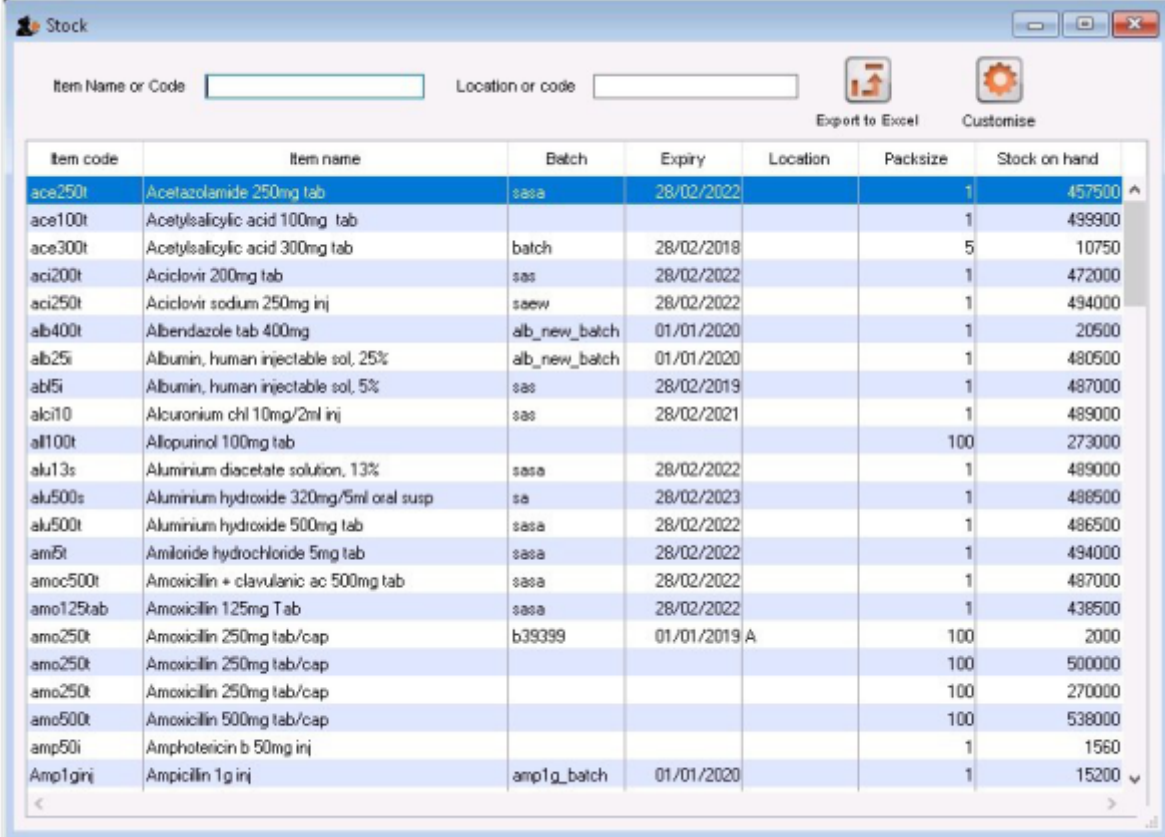


## 4.15. Show items with stock

Updated: version 3.12

This can be accessed by choosing **Show items with stock** from the **Item** menu or by clicking on the **Stock** icon  on the *Item* tab of the Navigator. Either of these options will display this window:



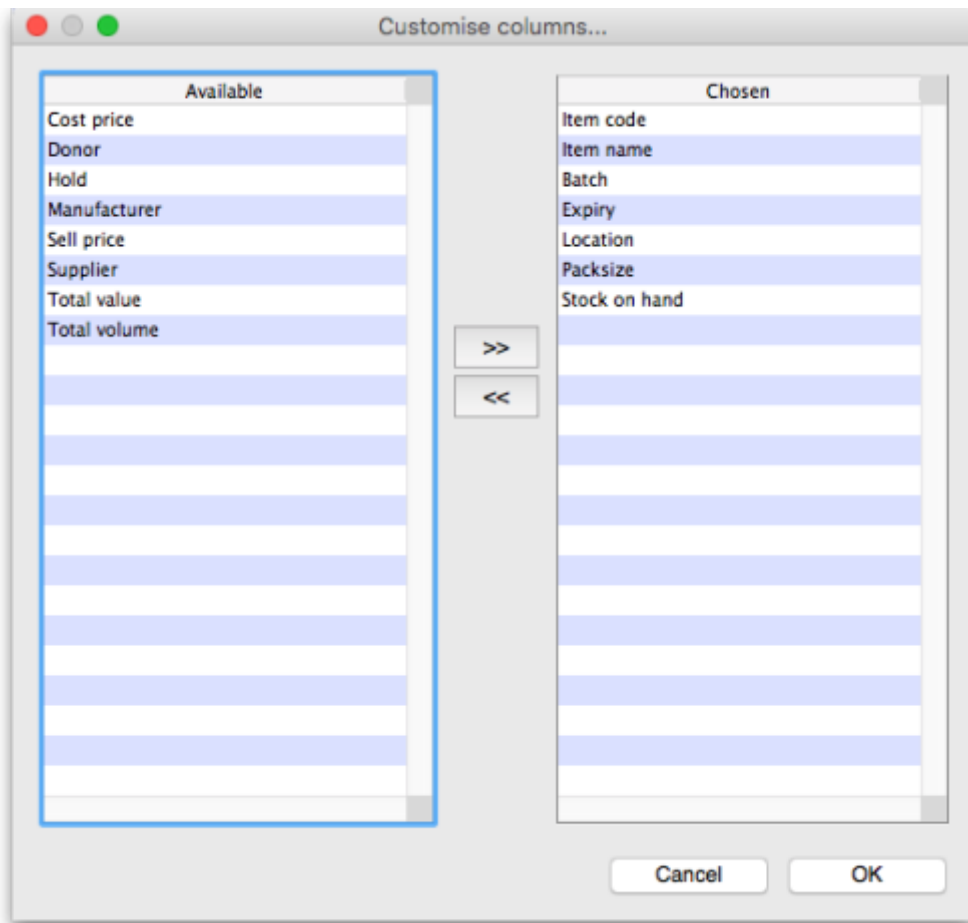
| Item code | Item name                               | Batch         | Expiry       | Location | Packsize | Stock on hand |
|-----------|---|---------------|--------------|----------|----------|---------------|
| ace250t   | Acetazolamide 250mg tab                 | sasa          | 28/02/2022   |          | 1        | 457500        |
| ace100t   | Acetylsalicylic acid 100mg tab          |               |              |          | 1        | 499900        |
| ace300t   | Acetylsalicylic acid 300mg tab          | batch         | 28/02/2018   |          | 5        | 10750         |
| aci200t   | Aciclovir 200mg tab                     | sas           | 28/02/2022   |          | 1        | 472000        |
| aci250t   | Aciclovir sodium 250mg inj              | saew          | 28/02/2022   |          | 1        | 494000        |
| alb400t   | Albendazole tab 400mg                   | alb_new_batch | 01/01/2020   |          | 1        | 20500         |
| alb25i    | Albumin, human injectable sol, 25%      | alb_new_batch | 01/01/2020   |          | 1        | 480500        |
| alb5i     | Albumin, human injectable sol, 5%       | sas           | 28/02/2019   |          | 1        | 487000        |
| alci10    | Alcuronium chl 10mg/2ml inj             | sas           | 28/02/2021   |          | 1        | 489000        |
| all100t   | Allopurinol 100mg tab                   |               |              |          | 100      | 273000        |
| alu13s    | Aluminium diacetate solution, 13%       | sasa          | 28/02/2022   |          | 1        | 489000        |
| alu500s   | Aluminium hydroxide 320mg/5ml oral susp | sa            | 28/02/2023   |          | 1        | 488500        |
| alu500t   | Aluminium hydroxide 500mg tab           | sasa          | 28/02/2022   |          | 1        | 486500        |
| am5t      | Amloride hydrochloride 5mg tab          | sasa          | 28/02/2022   |          | 1        | 494000        |
| amoc500t  | Amoxicillin + clavulanic ac 500mg tab   | sasa          | 28/02/2022   |          | 1        | 487000        |
| amo125tab | Amoxicillin 125mg Tab                   | sasa          | 28/02/2022   |          | 1        | 438500        |
| amo250t   | Amoxicillin 250mg tab/cap               | b39399        | 01/01/2019 A |          | 100      | 2000          |
| amo250t   | Amoxicillin 250mg tab/cap               |               |              |          | 100      | 500000        |
| amo250t   | Amoxicillin 250mg tab/cap               |               |              |          | 100      | 270000        |
| amo500t   | Amoxicillin 500mg tab/cap               |               |              |          | 100      | 538000        |
| amp50i    | Amphotericin b 50mg inj                 |               |              |          | 1        | 1560          |
| Amp1gini  | Ampicillin 1g inj                       | amp1g_batch   | 01/01/2020   |          | 1        | 15200         |

By default all stock is listed, and where the stock of an item is present in different batch numbers, each one is displayed.

Just like nearly all the other tables of information in mSupply, you can order the information by any column by simply clicking on the column header. Reverse the sort order by clicking on the same column again.

### Customising the list

You can choose the columns displayed by clicking on the **Customise** button to display this window:



Listed under **Available** are the columns not presently displayed, and under **Chosen** are the columns presently displayed. Changes are made by highlighting your chosen column on this window, and moving it using the buttons in the centre to add or remove it from the display.

You can drag the items in the *Chosen* column into the order of your choice to change the order they are displayed in the list (top of the list is displayed on the furthest left, bottom of the list is displayed the furthest right).

## Printing / exporting the contents of the table

You can export the stock information on the items displayed in the table by clicking on the *Export to Excel* button. Only the items displayed in the table will be exported and a fixed set of columns will be exported - this set is not affected by any changes you make to the displayed columns using the *Customise* button described above.

In your spreadsheet application you can manipulate or print the data as you please.

## Filtering the list

Entering the item name or code in the box will filter the list; entering the first few characters of an item name will display only those items which begin with those letters (or numbers).







Item stock line details...

Item code say104      Item name Sayana Press 160mg/ml 200\*0.65ml

General   Ledger   Status   Reference documents   Log

Quantity according to stock  
Total Quantity 1289      Available 0

Cost price       Hold       Volume per pack  m3  
Sell price       Location       Weight per pack  kg  
Expiry date       Pack size 1 each  
Batch       Quan per inner       Initial quantity 0  
Supplier UNFPA      Inners per Outer

Donor       Program

Note

Custom stock fields

See the [4.01.05 Items - Stock tab](#) page for details on what the various fields mean.

Previous: [4.14. Repacking items](#) | | Next: [4.16. Splitting a stock line](#)

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Last update: **2021/04/28 15:00**

