3.03. Opening the example data file

You will have two icons on your desktop - double-click the **mSupply** icon.

If you are opening mSupply $\ensuremath{{\mathbb S}}$ for the first time, the program should automatically open the example data file.

The full path to the data file is displayed, along with other useful information by choosing **Menu** >**Help**>**About mSupply**:

1 About mSupply		×					
mSupply versio	n	<u>©</u>					
You are using version 3.50 Release number 0 Release date 17/05/2016	5 t14:18	Authorisation Version available for download Unknown Release number Unknown Date Unknown					
Path to data file : C:\mSupply350\Database\mSupply.4	DD	Click to check online					
Path to log file : Log file not used							
Path to structure file : C:\mSupply350\mSupply.exe	_						
Records	Sustainable Sol	lutions retains the rights to this software.					
0 records in abbreviation	Commercial use	Commercial use or modification of this software only allowed with authorization of Sustainable Solutions (NZ) Ltd. email: Info&msupply.org.nz					
3 records in account							
0 records in Admitted_from		ustainable Solutions (NZ) Ltd.					
0 records in asset							
0 records in asset_condition 0 records in asset location							
0 records in asset_status							
0 records in asset type							
0 records in backorder	-						
0 records in bill_of_material	structure upda	ate : 160517t1423 OK					

If you have already been using mSupply® and have another data file open, but would like to open the example data file for use with this tutorial, then you can use the mSupply® menu **File > Open data file...** to open the example data file. In Windows, by default the example data folder is stored inside **c:/mSupply/database/**; navigate to the location and open the data file.

Last update: 2020/01/13 tutorial:opening_example_datafile https://docs.msupply.org.nz/tutorial:opening_example_datafile?rev=1578902979 08:09

Organise 👻 New folder						•		0
 This PC Admin (theoffice admin@cityside. Cityside (theoffice Cityside (theoffice Curators (theoffice Documents Documents Downloads jeannie (theoffice Music Pictures Videos Local Disk (Ci) 	Name Logs Preferences Resources MSupply.4DD MSupply1.4DD MSupply2.4DD	Date modified 23/03/2015 9:37 a 5/03/2015 12:12 a 18/02/2015 11:05 a 23/03/2015 9:37 a 19/03/2015 11:29 a 19/03/2015 11:39 p	File folder File folder 4DD File 4DD File	Size 4,801 KB 3,009 KB 3,009 KB	1			
Network v	e			v	4D Data File (* 4 <u>O</u> pen		8) Cancel	~
		location from the chosen location.	one sug	gested by	the ins	talle	r, tl	he

A password entry window is presented as mSupply $\$ opens up a data file. The message panel informs the user that the example data base is in use.

b	Log-in – 🗆 🗙
Search users	D
1. Click on your name in the list user 1 (pass= user1)	2. Enter your password
user2 user3	3. Choose store if available
	General
	4. Choose login mode if available
	5. Check any messages
	Warning: example data file loaded. Log in, then use File > Open data file if you want to connect to a different data file. This data file is C:\mSupply\Database\mSupply.4DD
	6. Click the OK button to proceed
~	Quit OK

The **"User 1" (pass= "user1")** entry should be highlighted, but if it is not, it should be selected.

Enter "user1" (without the quotes) at **2.Enter your password**.

The **Choose store** drop-down list will display **General**, and the **Choose login mode** ... dropdown list will display **Store** - these should not be changed. Click the **OK** button. After you have logged on, the Navigator screen appears:

Previous: 3.02. Logging in || Next: 3.04. Navigator

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